

**Holy Trinity School
Board of Directors
November 8, 2016**

Call to order and prayer: Chris Kremer called the meeting to order at 6:30 p.m. and Claude offered a prayer.

Present: Kathy Rand, Marta Brechting, Marilyn Korhorn, Chris Kremer, Claude McManus, Dawn Merriman, Fr. Tom Simons, Annukka Thelen, Anne Willis,

Absent: Kristen Hurst, Marty Arends

Guests: Sheri Hodder (Finance)

Approval of Minutes: The minutes from the October 11, 2016 meeting were approved with the notation that the Superintendent should be recognized as *Dr. Dave Faber*. (Motion-Annukka, Support-Marilyn).

Communications/Comments: Nothing to report.

Old Business: No old business.

New Business: No new business.

Sub-Committees:

Finance: Claude reviewed handouts, with updates from information discussed at the last meeting, of the proposed budget for next year. He explained Foundation monies, scholarships, enrollment goals, salaries, and tuition increases. Discussion took place.

Following this discussion, a motion was made by Dawn, and supported by Anne, to accept the proposed budget for 2017-2018, and for Claude to proceed with presenting it to the Finance Council. The motion carried unanimously.

To improve understanding of the need for the tuition increase, Dawn and Annukka will be working on a more personal letter to explain the tuition rates to parents.

Marketing: Work continues on getting the website address replaced on existing signs. Kathy and Chris will work on calling pre-school families.

Communications: Marilyn continues to send cards as needed and on updating the list.

Alumni: Marta continues to work on the Annual Fund letter and mailings.

Policy: The committee is waiting for changes being made at the Diocesan level so they can be incorporated into our policies as necessary.

Building and Grounds: Dawn mentioned issues with the gym floor buckling and the tile cracking. Anne will talk to Chris Hodyna about this and provide an update at the next meeting.

Aaron Henschel has replaced Tom Kampschulte as custodian, as Tom took a position at St. Paul the Apostle Parish.

Teacher's Report: Included in the packet; submitted by Christine Gavin.

Faith Formation Report: Included in packet.

Home and School Report: The committee met last night. Kathy Rand reported that they did vote to change their meeting time to 5:30 p.m. Also noted was that the cookie dough/magazine sale went very well, and that the Auction for this year is off to a good start.

Principal's Report: Included in the packet. Kathy Rand provided highlights.

Pastor's Report: Fr. Tom reported that Adam Waskelis will replace Pam Czarniecki as the Virtus Coordinator for the parish. Father also discussed the current state of the school roof, the old convent building, and the need for a thorough review of the facilities and associated needs. Father will be appointing a task force to address these issues, as it will be a major undertaking and will need to involve the entire parish. He did indicate that the School Board will need to be involved to facilitate discussion and support the efforts. The process will begin at future meetings.

Next Meeting: Tuesday, January 10, 2016 at 6:30 p.m.

Closing Prayer: Was offered by Claude and the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Marta Brechting