

**Holy Trinity School
Board of Directors
November 13, 2018**

Call to order and prayer: Annukka called the meeting to order at 6:30 p.m. and Claude offered a prayer,

Present: Marty Arends, Marta Brechting, Becky Dunneback, Claude McManus, Jeremy Mick, Carolyn O’Hearn, Kathy Rand, Fr. Tom Simons, Annukka Thelen

Absent: Jim Pfeiffelmann

Guest: Abby Alt for the Auction Committee

Abby presented an update on the Auction and the proposed ideas for the Fund-A-Need and the Tuition Angels programs. Extensive discussion took place to clarify how the programs work, how the budget is affected, and what options are available for funding. Abby will get back with the Auction Committee and further discussion on this issue will take place at future meetings.

Approval of Minutes: The minutes from the October 9, 2018 meeting were approved with the stipulation that the Board Chair would also be a member of the committee dealing with SMARTAID issues. (Motion-Marty, Support-Becky).

Communications/Comments: Nothing this month.

Old Business:

The results from each of the following surveys, which were distributed to the Board members at the October meeting were reviewed. Improvements were noted and areas of concern will be addressed at future meetings.

- Diocesan Program Effectiveness Survey
- Diocesan School Board Survey
- ACRE Religion Test

New Business: Carolyn presented an overview of items discussed at the Marketing session of the November 7, 2018 School Board Summit held at the Diocese.

Claude suggested raising the tuition credit premium for referrals of new families with students from Kindergarten to 8th grade, from the current \$250.00 to \$500.00 and explained that marketing funds were available to use. Following discussion, a motion was made.

Marta made a motion to raise the tuition credit premium for referrals to Grades K-8 from \$250.00 to 500.00, effective immediately. The motion was seconded by Annukka. The motion carried.

Sub-Committees:

Pastor’s Report: Father provided information on a Deanery meeting that had been held and provided information on the Capital campaign the Diocese is working on. He is busy preparing for Advent and Christmas.

Teacher’s Report: Included in the packet; collected by Jessica Lothschultz.

Faith Formation Report: Included in packet.

Home and School Report: Annukka has encouraged Home and School to participate and have a representative on the Board. Kathy presented a list of current projects the Home and School are working on.

Principal's Report: Included in the packet. Kathy reminded the group that the Strategic Plan was due to be reviewed and updated as necessary.

Education Commission Subcommittees:

Development Committee: Marty will have more time and opportunity after harvest is complete.

Marketing: Open houses for both Pre-School and Kindergarten are being planned. Signs were also discussed.

Communications: Still seeking an interested parishioner to take over Communications for the Board.

Alumni: Nothing new to report this month.

Policy: Working on electronic format with on-line access. A review of needs, access, ownership and updating of material and responsibilities will be conducted.

Building and Grounds: Carolyn brought up that one of the windows on the north side of the church offices is broken and glass is embedded in the rocks surrounding it. This is a security as well as a safety issue. Carolyn will let Chris know and Mike and Chris will work together to get it taken care of.

A sand box will be installed once the weather allows digging and placement.

***At 8:15 p.m. all visitors/observers were requested to leave the meeting due to the Board going into Executive Session.*

Finance: Claude reviewed the current budget. Extensive discussion on enrollment, tuitions, scholarships, and ideas for growth took place. Claude will present the 2019-2020 budget to the Finance Council at their February meeting.

At 8:45 p.m. a motion to return to Open Session was made by Marty and seconded by Becky. The motion carried.

Next Meeting: Tuesday, January 8, 2019 at 6:30 p.m.

Closing Prayer: Was offered by Claude and the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Marta Brechting
Secretary